

Chloe Zabrek

Seattle, WA
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Education

Seattle University

Anticipated Graduation: June 2020

Seattle, WA

- Bachelor of Arts in Business Administration in Accounting
- Alfie Scholar

Highline College

June 2018

Des Moines, WA

- Associate of Business
- GPA: 3.92

Leadership Experience

Committee Member

March 2017 – June 2018

Highline College/Capital Projects Committee, Des Moines, WA

- Informed/assisted organizations on campus
- Allocated funds to Veterans Services and nine other groups
- Allocated funds support inclusivity of students on campus

Committee Member/Committee Chair

January 2017 – June 2018

Highline College/Services & Activities Committee, Des Moines, WA

- Reviewed, deliberated, and allocated \$2.9-million budget to 62 programs that support co-curricular/extracurricular activities
- Appointed as committee chair in October 2017 and presented final budget to Student Government and Board of Trustees

Work Experience

Student Events Assistant

September 2018 - Present

Seattle University, Seattle, WA

- Assist Alumni Data Specialist with event planning and execution
- Help with volunteer training, bids for events, and set up/clean up for events

Community Budget Coordinator

April 2017 – June 2018

Highline College/Center for Leadership and Service, Des Moines, WA

- Assisted the CLS Program Coordinator, Lead Administrator, and front desk

- Tracked budget expenditures, calendared for Lead Administrator and helped with projects

Community Service

Committee Member

November 2017 - June 2018

Enrollment Task Force/ Washington State Board of Community and Technical Colleges, Des Moines, WA

- Provided point of view of a student attending a community college
- Discussed topics regarding recruiting and supporting students in community college

Vice-President

September 2016 – June 2017

Highline College/Small Capital Investment Club, Des Moines, WA

- Organized speakers to come to the college to discuss business, insurance, and investing
- Reserved food, rooms, and parking passes for speakers every month
- Managed promotions for meetings resulting in a greater number of attendees

Honors & Awards

Honors Scholar

June 2018

Highline College, Des Moines, WA

- Earned a 15-credit tuition scholarship through the Honors Program, about \$1,500
- Developed five honors projects in three subject divisions and attended three Honors classes

Presidents Honor Roll

Fall 2017, Spring 2018

Highline College, Des Moines, WA

- Earned 4.0 GPA for the quarter

Vice President's Honor Roll

Fall 2016, Winter 2017/2018, Spring/Summer 2017

Highline College, Des Moines, WA

- Earned a GPA above 3.5 each quarter

Phi Theta Kappa (PTK)

Spring 2017

Highline College, Des Moines, WA

- Earned a cumulative GPA above 3.5