

# Stephanie Sanchez

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## EDUCATION

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**Seattle University** · Bachelor of Science in Nursing ·

*Graduation Date* · June 2020

- *Alfie Scholarship-Cohort 2018*
- *Messina Scholarship*

**Highline College** · Associate in Pre-Nursing ·

*Graduation Date* · June 2018

**Honors:** *Phi Theta Kappa*

- Honor society for students with a GPA of 3.5 or above

**GPA: 3.78**

## HEALTHCARE EMPLOYMENT HISTORY

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**Aetna, Seattle, WA**

June 2012-June 2017

*Case Management Associate (Lead)*

- Managed geriatric patient accounts for Case Managers to make in-house nurse visits after ER discharge
- Developed department training manuals and trained new employees
- Supported multiple territories when case counts surpassed 100 with initial outreach calls to members

**The Poly Clinic, Seattle, WA**

June 2008-May 2012

*Medical Biller/Coder III*

- Researched denied medical claims
- Resubmitted corrective claims
- Facilitated training for new hires
- Reviewed patients' accounts and doctor's chart notes for use in submitting appeals for payment
- Supported customer service for Spanish translation

**Archstone Adult Family Home, Renton, WA**

September 2007-April 2008

*Nursing Assistance (Charge Nurse)*

- Provided end-of-life care for the elderly
- Assisted residents with daily living
- Facilitated training for new hires
- Supported Registered Nurses with catheter care, showers, and medication distribution

**American Medical Response (AMR), Cerritos, CA**

June 2004-October 2006

*EMT Intermediate*

- Responded to 911 calls and transported patients to hospitals
- Provided medical care including CPR, gunshot wounds, car accidents, and other urgent situations
- Supported Los Angeles Fire Department on scene
- Awarded Employee of the Month in November 2004

**Long Beach Memorial Hospital**

February 2006-October 2006

*EMT Intermediate*

- Assisted Registered Nurses with patient care for approximately 20 rooms per shifts
- Organized and restocked patients' rooms
- Conducted initial assessment, patient vitals, and temperature and EKG placement.

## LEADERSHIP & EXPERIENCES

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**Victory Outreach Seattle Leader, Volunteer**

October 2006-Present

- Worked with at-risk teens to focus on school and obtain jobs
- Organized community events, including Run for Hope and Kidz Feast
- Managed an after-school tutoring program and tutored students

**Moreno Valley Firefighter, Volunteer**

September 2003-June 2005

- Completed six-month academy required for all volunteers
- Performed community services activities, including Fill the Boot annual fundraiser
- Responded to requests for pre-hospital emergency medical care
- Assisted in extinguishing and preventing the spread of wildfires

**Mission Trip, Volunteer**

February 2007-March 2007

*Australia & New Zealand*

- Crusaded the streets sharing the gospel, handed out care packets, offered shelter for the homeless
- Assisted city officials with neighborhood clean-up

**Hurricane Katrina, First Responder, EMT-I (two tours)**

August 2005

- Drove from California to New Orleans
- Rescued people from homes
- Transported people to safe shelters
- Supported FEMA and New Orleans Fire Department
- Provided basic life support at medical shelters

**Spanish** • Speaking – advanced; reading and writing – intermediate

**CERTIFICATIONS & TRAINING**

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**Nursing Assistant Certification (CNA)**

October 2017

**CPR Certified**

September 2017

**HIV/AIDS Training Course**

September 2017